**Accreditation 2015: Graphic Organizer for Self Evaluation Writing**

1. Parse Standard language and turn in to questions. Include “How do you know?” *(See example in PowerPoint.)*

2. For each question, identify individuals and sources of information that you know of. Be prepared to add others. If you don’t know where to start, contact your co-chair or Accreditation liaison, or Wanda Burzycki, or take a look at the Accreditation website under <http://www.santarosa.edu/accreditation2015/key-links.php>.

3. Include questions in *Guide to Evaluating Institutions* and *Guide to Evaluating Distance Education* at <http://www.accjc.org/all-commission-publications-policies/> *(available through link on SRJC Accreditation 2015 website at* <http://www.santarosa.edu/accreditation2015/index.php> ).

4. List websites with addresses and hard copy documents that you refer to, even if you don’t end up using them all.

5. Use “Notes” area for general observations, further questions. Your actual research notes will go elsewhere.

**Standard/Section #**

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| --- | --- | --- | --- |
| **Standard as Questions** | **Resources—who to ask, where to look** | **Evidence (title of evidence; location or website)** | **Initial Notes (Actual research notes will be on separate sheet)** |
| Does…?  How do you know? |  |  |  |
| Does…?  How do you know? |  |  |  |
| Question from Guide to Evaluating Institutions:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |
| Other questions:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |